



Between Institutional coordinator Administrative contact	Ruhr-Universität Bochum Erasmus Code: D BOCHUM01 - ECHE Nr. 29880 Jutta Schmid, Institutional Erasmus Coordinator Jutta Schmid, Institutional Erasmus Coordinator International Office Universitätsstr. 150, 44801 Bochum Phone: +49 (0) 234 32 28763, Fax: +49 (0) 234 23 14684 Email: jutta.schmid@uv.rub.de
and Institutional coordinator Administrative contact	Univerza v Mariboru Erasmus Code: SI MARIBOR01 - ECHE Nr. 60869 Lidija Sosic, Institutional Coordinator Lidija Sosic, Institutional Coordinator International Relations Office Slomskov trg 15, 2000 Maribor Phone: +386 2 23 55 268, Fax: +386 2 23 55 438 Email: erasmus@uni-mb.si

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Mobility numbers: Student mobility for studies

Subject area	Study cycle	Direction	Number	Months (total)	Departmental Coordinators D BOCHUM01 / SI MARIBOR01
Law (380)	FS	DE > SI	2	12	Prof. Dr. Thomas Feltes / Assist.Prof. Andrej Sotlar
Law (380)	FS	SI > DE	2	12	Prof. Dr. Thomas Feltes / Assist.Prof. Andrej Sotlar

Mobility numbers: Staff mobility for teaching

Subject area	Direction	Number	Weeks (total)	Departmental Coordinators D BOCHUM01 / SI MARIBOR01
Law (380)	DE > SI	2	4	Prof. Dr. Thomas Feltes / Assist.Prof. Andrej Sotlar
Law (380)	SI > DE	2	4	Prof. Dr. Thomas Feltes / Assist.Prof. Andrej Sotlar

The partners commit to amend the table above in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Further requirements and information about this agreement are included in two "Institutional data sheets", one for each of the institutions. These two documents are enclosed as two annexes and are an integral and necessary part of this Agreement. Both institutions agree to send an update of these Institutional fact sheets to the other party if significant changes occur.

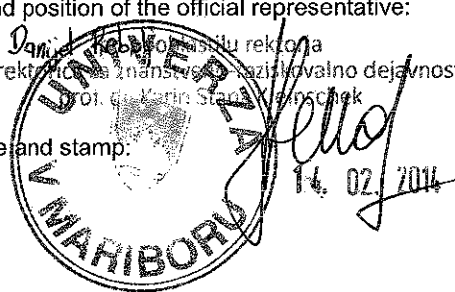
This Agreement is valid for the duration indicated above and may be updated or terminated by mutual agreement. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Signatures of the legal representatives/heads of institutions of both institutions

Ruhr-Universität Bochum
Name and position of the official representative:
Jutta Schmid
Institutional Erasmus Coordinator
Date: 11.02.2014
Signature and stamp:



Univerza v Mariboru
Name and position of the official representative:
Prof. dr. Danijel Kobilica, rektor
prorektorica za znanstveno in raziskovalno dejavnost
Prof. dr. Karin Stanič, prorektorica
Date:
Signature and stamp:



Contact details of departmental coordinators

Field	SMS	SMP	STA	Departmental coordinator - D BOCHUM01	Departmental coordinator - SI MARIBOR01
380	X			<p>Prof. Dr. Thomas Feltes Faculty of Law, Criminal Law Universitätsstr. 150, D-44801 Bochum Phone: +49 234 3228245, Fax: +49 234 3214328 Email: thomas.feltes@rub.de</p>	<p>Assist.Prof. Andrej Sotlar, Vice-Dean for International Relations, Departmental Erasmus Coordinator Faculty of Criminal Justice and Security Kotnikova 8, 1000 Ljubljana Phone: +386 1 300 83 32, Fax: Email: andrej.sotlar@fvv.uni-mb.si</p>
380			X	<p>Prof. Dr. Thomas Feltes Faculty of Law, Criminal Law Universitätsstr. 150, D-44801 Bochum Phone: +49 234 3228245, Fax: +49 234 3214328 Email: thomas.feltes@rub.de</p>	<p>Assist.Prof. Andrej Sotlar, Vice-Dean for International Relations, Departmental Erasmus Coordinator Faculty of Criminal Justice and Security Kotnikova 8, 1000 Ljubljana Phone: +386 1 300 83 32, Fax: Email: andrej.sotlar@fvv.uni-mb.si</p>

Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet of Ruhr-Universität Bochum

1. Institutional Information

1.1. Institutional details

Name of the institution	Ruhr-Universität Bochum
Erasmus Code	D BOCHUM01
EUC	29880
Institution website	www.rub.de
Online course catalogue	http://www.ruhr-uni-bochum.de/studium/studieren/vorlesungsverzeichnisse

1.2. Main contacts

Contact person	Ms Jutta Schmid
Responsibility	Central management of the ERASMUS+ programme Contact person for Erasmus + partners
Contact details	Phone: +49 234 3228763- Fax: +49 234 32 14684- Email: international@rub.de

Contact person	Ms Magdalena Bichmann/Mr Theodoros Markakidis
Responsibility	Contact persons for incoming exchange students
Contact details	Phone: +49 234 32 27248- Fax: +49 234 32 14684- Email: international@rub.de

Contact person	Ms Veronika Fuckel/ Ms Uta Baier /Ms Bärbel Klaffke
Responsibility	Contact persons for outgoing exchange students
Contact details	Phone: +49 234 3228913- Fax: +49 234 32 14684- Email: veronika.fuckel@uv.rub.de / uta.baier@uv.rub.de

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	German English (only applies if selected courses are taught in English)	B 1 B 1
Staff mobility	Any	To be defined by the academic partners	To be defined by the academic partners

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2.2. Additional requirements/information

The university welcomes students and staff with disabilities and offers the necessary facilities and support. Useful information: <http://www.akafoe.de/inklusion/>

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	June 15th
Spring term	December 15th

2.3.2. Decision Response

We will send our decision within 4 weeks.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the respective department.

2.3.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information

3.1. Grading system

The grading scheme usually comprises five levels (with numerical equivalents; intermediate grades may be given): "*Sehr Gut*" (1) = Excellent/Very Good; "*Gut*" (2) = Good; "*Befriedigend*" (3) = Satisfactory; "*Ausreichend*" (4) = Sufficient; "*Nicht ausreichend*" (5) = Non-Sufficient/Fail. The minimum passing grade is "*Ausreichend*" (4). Some departments at RUB use grades given in percentage (100-0) or grade points (18-0).

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Mr. Theodoros Markakidis (Incoming)
Responsibility	Counseling for incoming students
Contact details	Phone: +49 234 32 22199- Fax: +49 234 32 14684- Email: international@rub.de
Website	http://international.rub.de/rubiss/start/

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Mr Theodoros Markakidis (Incoming)
Responsibility	Counseling for incoming students
Contact details	International@rub.de
Website	http://international.rub.de/gaststudis/gastbewerber.html.en

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Ms Magdalena Bichmann
Responsibility	Contact person for incoming students/accommodation
Contact details	Phone: +49 234 32 27248- Fax: +49 234 32 14684- Email: magdalena.bichmann@uv.rub.de
Website	http://international.rub.de/gaststudis/accommodation/index.html.en

Welcome to Ruhr-Universität Bochum in Germany!

