

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution, Erasmus code and address (and department, where relevant)	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF MARIBOR SI MARIBOR01 Slomškovo trg 15, 2000 Maribor, Slovenia	Uroš Kline +386 2 2355 342 erasmus@um.si	http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx
UNIVERSITEIT GENT B GENT01 Sint-Pieternieuwstraat 25, 9000 Gent, Belgium Technologiepark-Zwijnaarde 907, 9000 Gent, Belgium	Departmental contacts: Prof. Paul Kiekens Paul.Kiekens@UGent.be Mr. Ludwig Cardon Ludwig.Cardon@UGent.be Prof. Eduard Somers Eduard.Somers@UGent.be Prof. Lieven Pauwels Lieven.Pauwels@UGent.be Prof. Jan Philippé jan.Philippe@UGent.be Prof. Raf Vanderstraeten	http://www.UGent.be/en www.UGent.be/coursecatalogue

	<p>Raf.Vanderstraeten@UGent.be Prof. Marc De Clercq Marc.Declercq@UGent.be</p> <p>Erasmus Institutional Coordinator Mrs. Genevieve Cochez Genevieve.Cochez@UGent.be</p> <p>Administrative contact: Mrs. Greet Naessens erasmusagreements@UGent.be</p>
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B. Mobility numbers¹ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SI MARIBOR01	B GENT01	314	Economics	1 st , 2 nd	10 months 2 students	0
		312	Sociology and cultural studies	1 st 2 nd , 3 rd	20 months 2 students	0
		521	Mechanical Engineering	2 nd	12 months 2 students	0
		721	Medicine	2 nd	6 months 2 students	2
		38	Law	2 nd	10 months 2 students	0
		38	Law	2 nd	10 months 2 students	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

B GENT01	SI MARIBORO 1	314	Economics	1 st	10 months 2 students	0
		312	Sociology and cultural studies	1 st 2 nd , 3 rd	20 months 2 students	0
		521	Mechanical Engineering	2 nd	12 months 2 students	0
		721	Medicine	2 nd	6 months 2 students	2
		38	Law	2 nd	10 months 2 students	0
		38	Law	2 nd	10 months 2 students	
		529	Engineering, Technology	2 nd	6 months, 1student	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				<i>[total number of days of teaching periods or average duration *]</i>	
SI MARIBOR01	B GENT01	314	Economics	5 days [1 STAFF=5 days]	
SI MARIBOR01	B GENT01	312	Sociology and cultural studies	5 days [1 STAFF=5 days]	
B GENT01	SI MARIBORO 1	312	Sociology and cultural studies	5 days [1 STAFF=5 days]	
SI MARIBOR01	B GENT01	380	Law	15 days [1 STAFF=5 days]	
B GENT01	SI MARIBORO 1	380	Law	15 days [1 STAFF=5 days]	
SI MARIBOR01	B GENT01	721	Medicine	5 days [1 STAFF=5 days]	

B GENT01	SI MARIBOR0 1	721	Medicine	5 days [1 STAFF=5 days]	
SI MARIBOR01	B GENT01	529	Engineering Technology	5 days [1 STAFF=5 days]	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies	Staff Mobility for Teaching
SI MARIBOR01	-	EN	-	B1	B2
B GENT01		English		B2 (See Annex)	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

For admission to the University of Maribor in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

SI MARIBOR01	July 1 – students from EU June 1 - students from non - EU countries	December 1– students from EU November 1 – students from non - EU countries
B GENT01	May 15 th	November 15 th

- The receiving institution will send its decision within **6** weeks.
- A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

The ECTS users' guide of University of Maribor is published at the following web page: <http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline erasmus@um.si tel.: +386 2 23 55 342	http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx
B GENT01	Carole.Picavet@UGent.be +32 9 264 70 16	http://www.ugent.be/en/teaching/admission/exchangestudent/v

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the

Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline erasmus@um.si tel.: +386 2 23 55 342	http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx
B GENT01		www.UGent.be/en/teaching/admission/excl

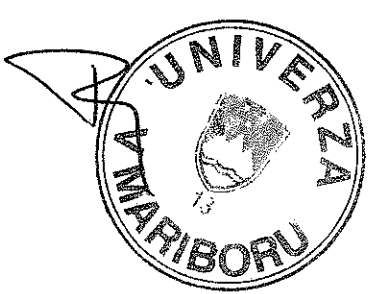
4. Housing

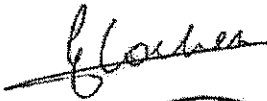
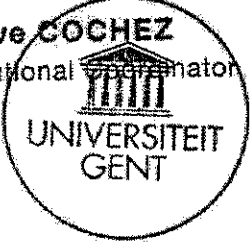
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline uros.kline@um.si tel.: +386 2 23 55 342	http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx
B GENT01	Myriam.VandenBranden@UGent.be	www.UGent.be/en/facilities/housing

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
SI MARIBOR01	prof. dr. Danijel Rebolj, rector	17. 12. 2015	

B GENT01	Mrs. Geneviève Cochez Erasmus Institutional Coordinator	16/12/2013	 Geneviève COCHEZ Erasmus Institutional Coordinator 
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