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# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution, Erasmus code and address (and department, where relevant)	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF MARIBOR SI MARIBOR01 Slomškovo trg 15, 2000 Maribor, Slovenia  Faculty of Criminal Justice and Security Kotnikova 8, Ljubljana, Slovenia	Dr. Andrej Sotlar Faculty of Criminal Justice and Security Kotnikova 8, Ljubljana, Slovenia <a href="mailto:andrej.sotlar@fvv.uni-mb.si">andrej.sotlar@fvv.uni-mb.si</a> Tel: +386 1 300 83 32 Fax: +386 1 230 26 87	<a href="http://www.fvv.uni-mb.si/en/international-cooperation.aspx">http://www.fvv.uni-mb.si/en/international-cooperation.aspx</a>
University of Technology and Economics PL WARSZAW17 Al. Jerozolimskie 200 02-486 Warszawa, Poland	Aleksandra Laskowska Al. Jerozolimskie 200, 02-486 Warszawa, Poland <a href="mailto:international@uth.edu.pl">international@uth.edu.pl</a> tel: +48 22 2628828 fax: + 48 22 2628800	<a href="http://www.uth.edu.pl">www.uth.edu.pl</a>

**B. Mobility numbers<sup>1</sup> per academic year**

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
SI MARIBOR01	PL WARSZAW17	042	Law (Criminal law, Criminology, Constitutional law, Public administration)	1 <sup>st</sup> , 2 <sup>nd</sup>	3x5 (15 months) (3 students)	0
		103	Security services (broad programmes)			
		1032	Protection of persons and property			
PL WARSZAW17	SI MARIBOR01	042	Law (Criminal law, Criminology, Constitutional law, Public administration)	1 <sup>st</sup> , 2 <sup>nd</sup>	3x5 (15 months) (3 students)	0
		103	Security services (broad programmes)			
		1032	Protection of persons and property			

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SI MARIBOR01	PL WARSZAW17	042	Law (Criminal law, Criminology, Constitutional law, Public administration)	2x5 (10 days) (2 staff)	1x5 (5 days) (1staff)
		103	Security services (broad programmes)		
		1032	Protection of persons and property		
PL WARSZAW17	SI MARIBOR01	042	Law (Criminal law, Criminology, Constitutional law, Public administration)	2x5 (10 days) (2 staff)	1x5 (5 days) (1staff)
		103	Security services (broad programmes)		
		1032	Protection of persons and property		

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
SI MARIBOR01	PL WARSZAW17	EN		B1	B2
PL WARSZAW17	SI MARIBOR01	EN		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

For admission to the **University of Maribor** in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>

[www.uth.edu.pl](http://www.uth.edu.pl), please contact the Erasmus coordinator at: [international@uth.edu.pl](mailto:international@uth.edu.pl)

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI MARIBOR01	July 1 – students from EU June 1 - students from non-EU countries	December 1 – students from EU November 1 – students from non-EU countries
PL WARSZAW17	31 July	15 November

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

The ECTS users' guide of **University of Maribor** is published at the following web page: <http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx>

#### **University of Technology and Economics – grading scale**

ECTS Grade	Polish grade	Definition
A	5	EXCELLENT – outstanding performance with only minor errors
B	4,5	VERY GOOD – above the average standard but with some errors
C	4	GOOD – generally sound work with a number of notable errors
D	3,5	SATISFACTORY – fair but with significant shortcomings
E	3	SUFFICIENT – performance meets the minimum criteria
FX	2	FAIL – some more work required before the credit can be awarded
F	2	FAIL – considerable further work is required

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus- code]	Contact details (email, phone)	Website for information
SI-MARIBOR01	Droš Kline erasmus@um.si Tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx">http://www.um.si/en/international/erasmus/Pages/Visa-and-residence-permit.aspx</a>

PL WARSZAW17	Aleksandra Laskowska <a href="mailto:international@uth.edu.pl">international@uth.edu.pl</a> tel. +48 22 2628828	<a href="http://www.uth.edu.pl">www.uth.edu.pl</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline <a href="mailto:erasmus@um.si">erasmus@um.si</a> Tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx">http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx</a>
PL WARSZAW17	Aleksandra Laskowska <a href="mailto:International@uth.edu.pl">International@uth.edu.pl</a> tel. +48 22 2628828	<a href="http://www.uth.edu.pl">www.uth.edu.pl</a>

### 4. Housing

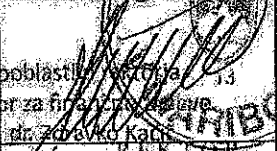
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI MARIBOR01	Uroš Kline <a href="mailto:uros.kline@um.si">uros.kline@um.si</a> Tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx">http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx</a>
PL WARSZAW17	Aleksandra Laskowska <a href="mailto:International@uth.edu.pl">International@uth.edu.pl</a> tel. +48 22 2628828	<a href="http://www.uth.edu.pl">www.uth.edu.pl</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature

code]			
SI MARIBOR01	Prof. dr. Danijel Rebolj, Rector	23.03.2016 po ppoblasti prorektor za finance prof. dr. Zvezko Katic	 R. K. T. G. R. Maribor
PL WARSZAW17	Sławomir Wiatr PhD, Rector	12.06.2016	Uczelnia Techniczno-Handlowej im. Heleny Chodkowskiej w Warszawie dr Sławomir Wiatr